Classroom Manager Quick Guide

My Classes Dashboard

For more information, go to **help.classwize.net**

Home
Return to the My Classes Dashboard.

Add Class
Create a new local teaching or monitoring class.

Academy
Learn how to use Classroom Manager through certified courses and video tutorials.

Support
Get help from your school's IT Support Team.

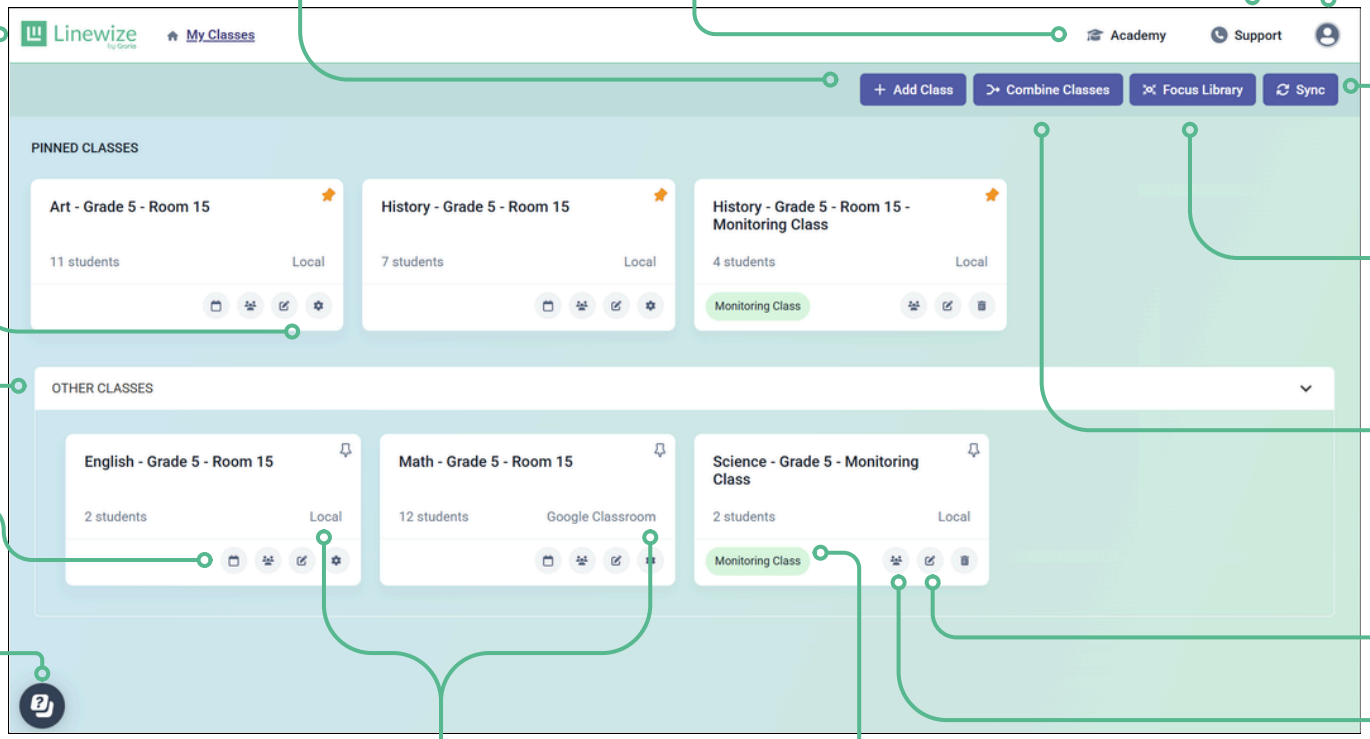
Account Settings
Change your displayed username or sign out of Classroom Manager.

Class Settings
Add or remove teachers.

Other Classes
A dropdown that shows your classes that are not pinned.

Scheduling
Create schedules for your classes.

Resource Centre
Access online help directly within Classroom Manager.



Sync
Synchronize your classes with Google Classroom.

Focus Library
Create and manage your Focus Plans.

Combine Classes
Combine multiple synced classes into one.

Rename Class
Change your class name.

Modify Students
Add or remove students from your class.

Local/Synced Classes
Local classes are classes your create yourself. You can make changes at any time.
Synced classes are automatically synced from your School Information System (SIS). Your manual changes will be available until the next sync.

Monitoring Class
Create a type of local class so you can monitor student activity. You can't access class Rules or Tools, except Modify Students.