

# Classwize Quick Guide

## My Classes Dashboard

For more information, go to [help.classwize.net](https://help.classwize.net)



The screenshot shows the 'My Classes' dashboard in the Classwize interface. At the top, there are navigation links for 'Home', 'Add Class', 'Academy', 'Support', and 'Account Settings'. Below these are buttons for '+ Add Class', 'Combine Classes', 'Focus Library', and 'Sync'. The main area is divided into 'PINNED CLASSES' and 'OTHER CLASSES'. The 'PINNED CLASSES' section includes 'Art - Grade 5 - Room 15' (11 students, Local), 'History - Grade 5 - Room 15' (7 students, Local), and 'History - Grade 5 - Room 15 - Monitoring Class' (4 students, Local). The 'OTHER CLASSES' section includes 'English - Grade 5 - Room 15' (2 students, Local), 'Math - Grade 5 - Room 15' (12 students, Google Classroom), and 'Science - Grade 5 - Monitoring Class' (2 students, Local). A 'Resource Centre' icon is visible in the bottom left corner.

**Home**  
Select Home to return to My Classes Dashboard.

**Add Class**  
Create a new local teaching or monitoring class.

**Academy**  
Learn how to use Classwize through certified courses and video tutorials.

**Support**  
Get help from your school's IT Support Team.

**Account Settings**  
Change your displayed username or sign out of Classwize.

**Class Settings**  
Add or remove teachers. Create Invitation Codes.

**Other Classes**  
A dropdown that shows your classes that are not pinned.

**Scheduling**  
Create schedules for your classes.

**Resource Centre**  
Access online help directly within Classwize.

**Sync**  
Synchronize your classes with Google Classroom.

**Focus Library**  
Create and manage your Focus Plans.

**Combine Classes**  
Combine multiple synced classes into one.

**Rename Class**  
Change your class name.

**Modify Students**  
Add or remove students from your class.

**Local/Synced Classes**  
**Local classes** are classes your create yourself. You can make changes at any time.  
**Synced classes** are automatically synced from your School Information System (SIS). Your manual changes will be available until the next sync.

**Monitoring Class**  
Create a type of local class so you can monitor student activity. You can't access class Rules or Tools, except Modify Students.

# Classwize Quick Guide

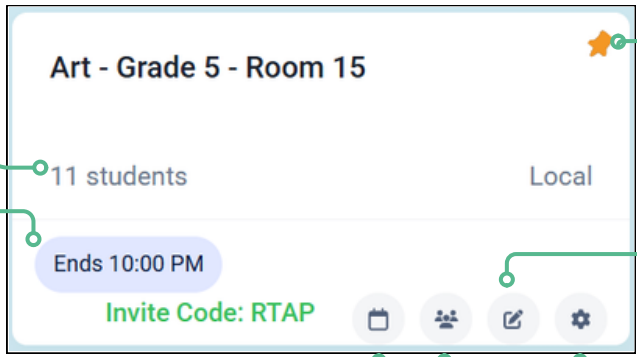
## Class Settings

For more information, go to [help.classwize.net](https://help.classwize.net)



**Head Count**  
The number of students in the class.

**Duration**  
Shows when the class ends. You can adjust the duration of unscheduled classes by selecting the Duration button, while scheduled classes can only be changed in Class Settings.



**Pin/Unpin Class**  
Select Pin Class to pin the class to the top of the My Classes Dashboard. Deselect to unpin the class.

**Rename Class**  
Change the name of the class. You can use up to 50 characters including capital and lower case letters, numbers, special characters and spaces.

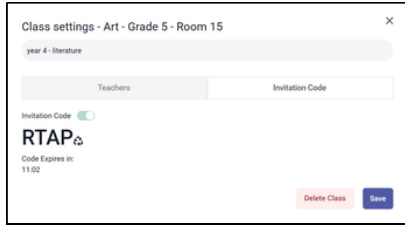
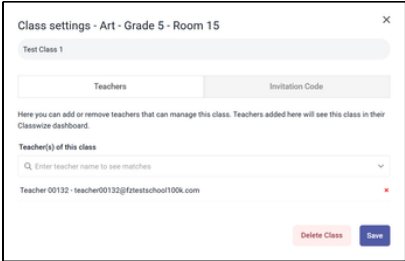
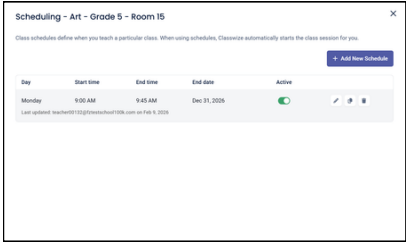
**Scheduling**  
Select Add Schedule to add a weekly schedule. Classwize will automatically start and end these classes for you.

**Modify Students**  
Add or remove students from your class. Any changes you make to a Synced class will be reset the next time Classwize syncs with Linewize Filter.

**Class Settings**  
Add or remove teachers, create Invitation Codes. You can also delete your class. Any changes you make to a Synced class will be reset the next time Classwize syncs with Linewize Filter.

**Teachers**  
Enter and select the names of teachers to add them to the class.

**Invitation Code**  
Toggle on Invitation Code to create Invitation Codes that students can use to join the class.



# Classwize Quick Guide

## Classroom

For more information, go to [help.classwize.net](https://help.classwize.net)



### Class Name

The name of the class from your School Information System (SIS), the name you gave to a Local class or a renamed synced class.

### Courses

A series of online courses designed to build resilience, promote self-regulation and develop essential online safety skills, that help students to grow and thrive in the digital world.

### Status and End Time

The green dot indicates the class is in session, while the time shows when the class ends.

### Send Feedback

Send feedback and suggestions to Linewize for improvement.

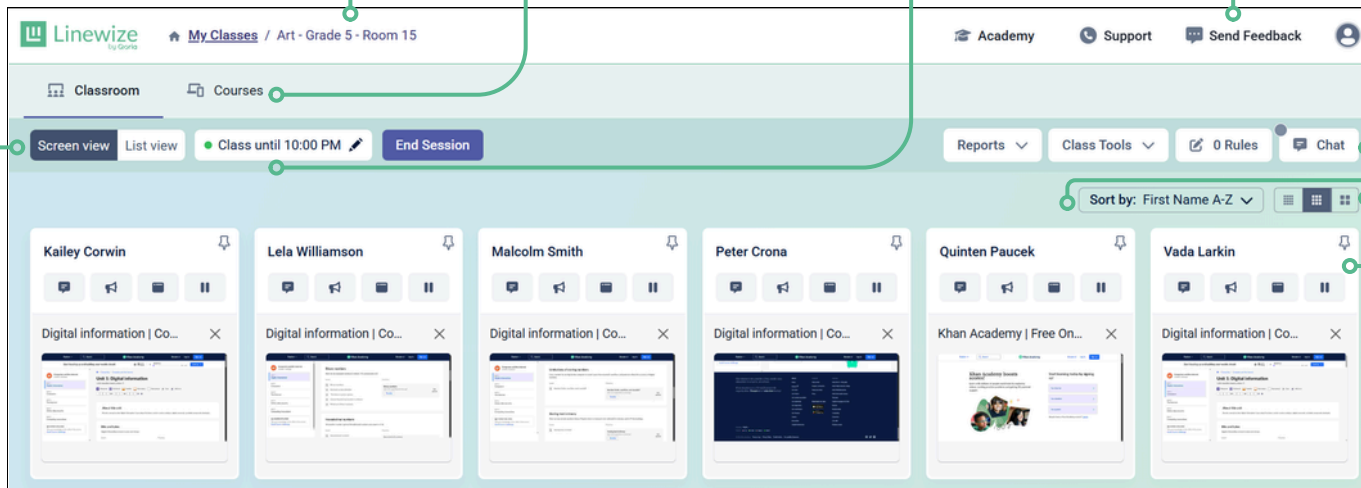
### Class Toolbar

Access reports, classroom management tools, filtering rules, and chat messaging.

### View Format

Displays the sites and apps that are open on a student's device.

Toggle between a thumbnail image of the students' devices (Screen View) and the names of tabs or windows (List View).



### Sort By

Sort your students alphabetically by First or Last Name.

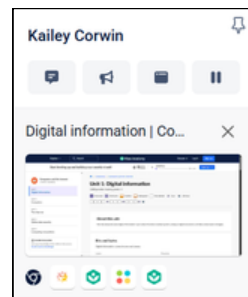
### Zoom Layout

Resize student tiles to show more or fewer student tiles on your screen.

### Screen View

On **Connect for Chrome** and **Companion Mode**, see the browser updated when the user changes tabs or every 10 seconds.

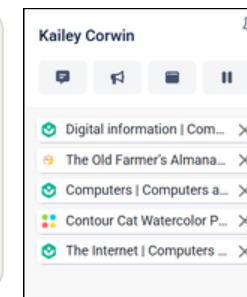
On **Connect for Windows** and **macOS**, see the entire desktop updated every 10 seconds. Select the thumbnail to open the activity in Live View.



### List View

On **Connect for Chrome** and **Companion Mode**, select to see a list of the open tabs. Select the X to close a tab.

On **Connect for Windows** or **macOS**, select the title to open the activity in Live View.



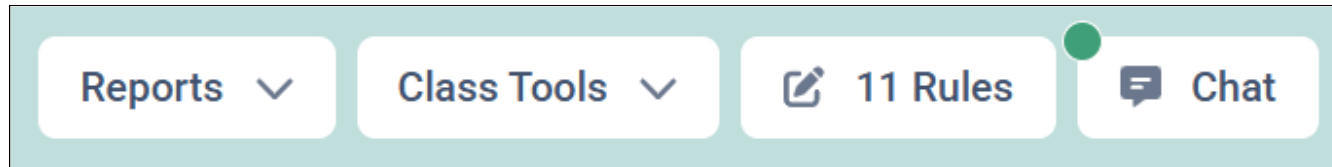
### Pin/Unpin Student

Select to pin the student to the top of your Classroom. Deselect to unpin the student.

# Classwize Quick Guide

## Class Toolbar

For more information, go to [help.classwize.net](https://help.classwize.net)

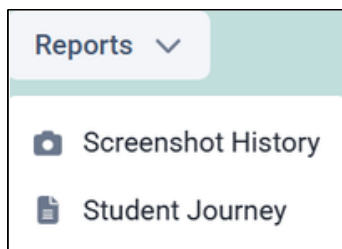


### Reports

Create a Screenshot History or Student Journey report of the online activity of individual students.

Access both reports on **Connect for Chrome** or **Windows**.

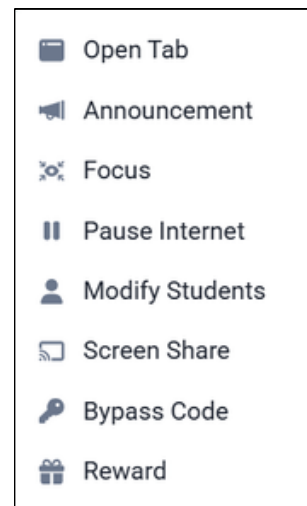
**Connect for macOS** can only access the Student Journey report.



### Class Tools

Access tools to manage your class.

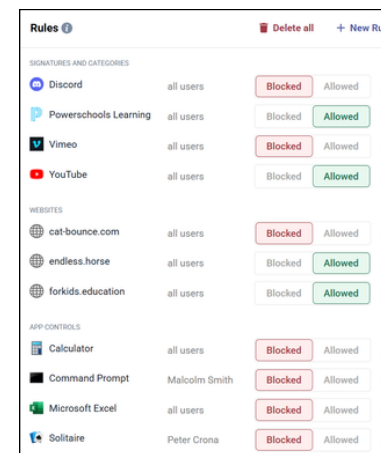
Bypass codes are only available on **Connect for Chrome**.



### Rules

Create filtering rules to filter websites or applications.

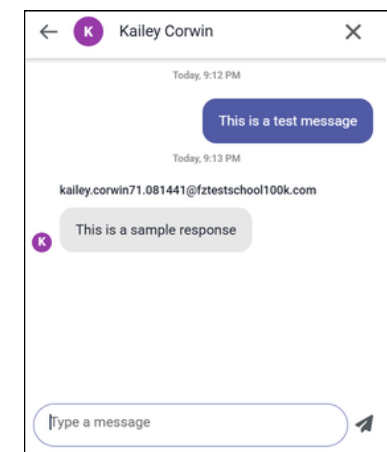
You can apply these rules to the whole class or just a few students.



### Chat

Send two-way messages with students on **Connect for Chrome** or **Companion Mode**.

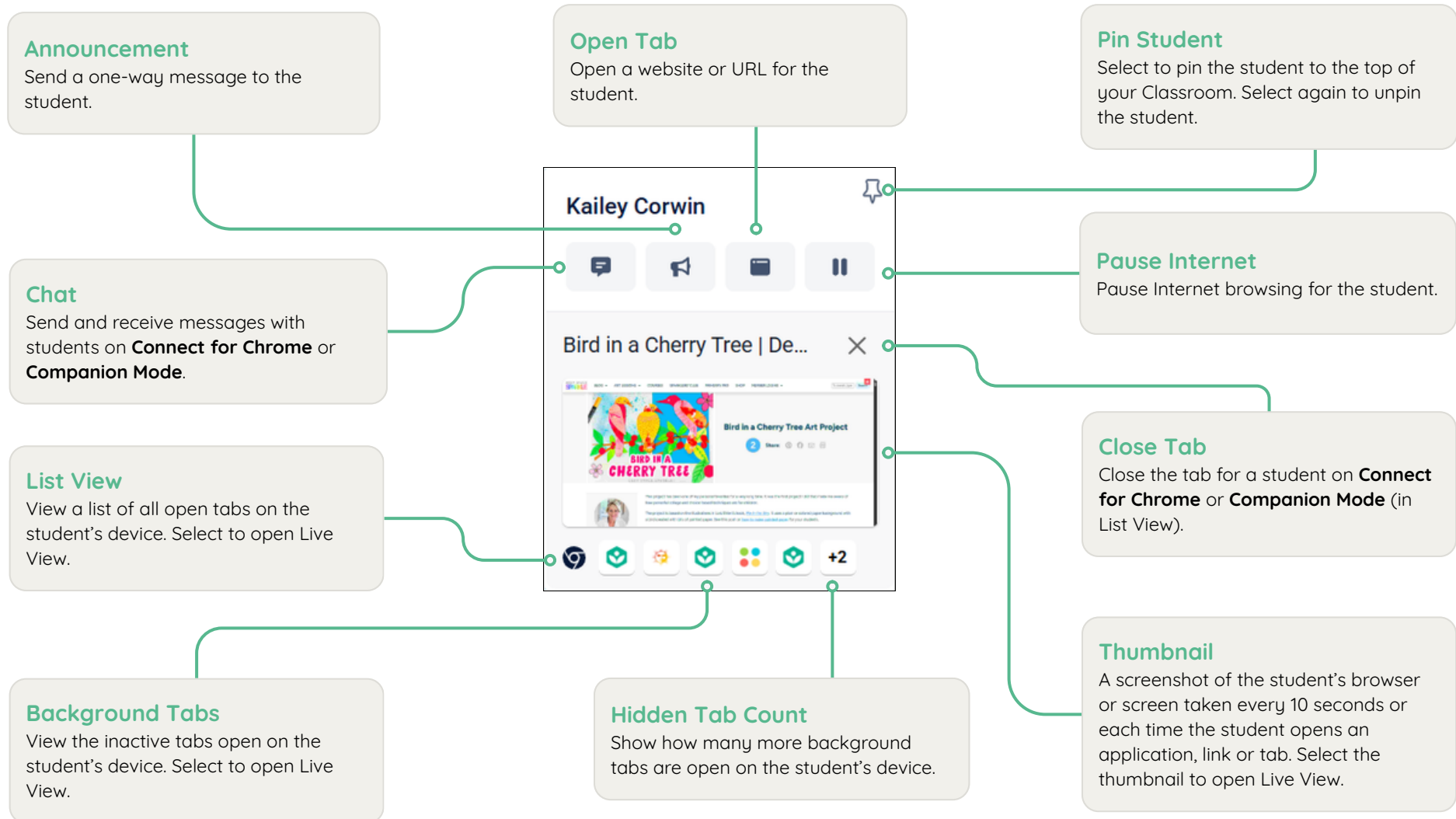
Send one-way messages to students on **Connect for Windows** or **macOS**.



# Classwize Quick Guide

## Student Tile

For more information, go to [help.classwize.net](https://help.classwize.net)



# Classwize Quick Guide

## Live View

For more information, go to [help.classwize.net](https://help.classwize.net)



### Follow Active Tab

Toggle on to follow which tab the student is viewing in real-time.

### Open in a New Tab

Mouse over the tab and open the link in your own browser.

### View and Close tabs

View or close the tabs open on the student's browser. Active Tab indicates which tab the student is viewing.

### Screenshot

A continuous live stream of the student's browser or desktop with a minimum frame rate of one frame per second.

### Create Rule

Creates a rule for the student or the whole class.

### Download Screenshot

Download a screenshot of the student's screen or tab.

### Full Screen

Display Live View in full screen and hide all other controls and buttons. Press Esc on your keyboard to return to normal view.

### Close

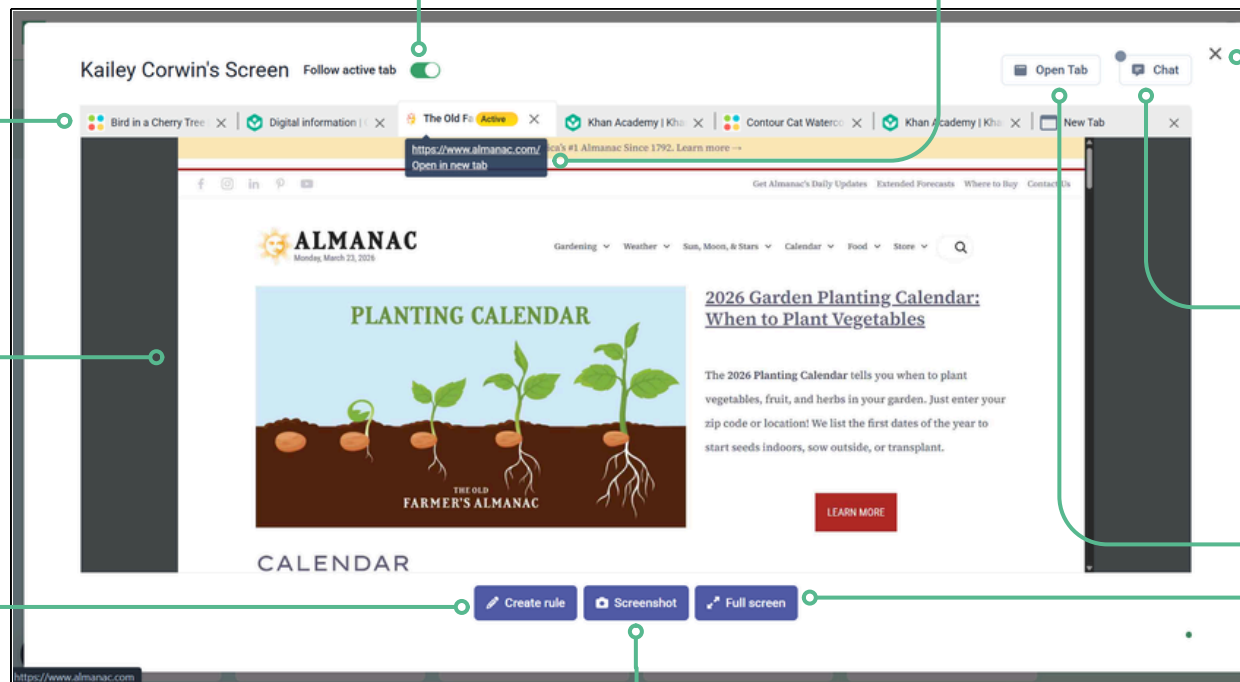
Close the Live View and return to the Classroom view.

### Chat

Send and receive messages with students.

### Open Tab

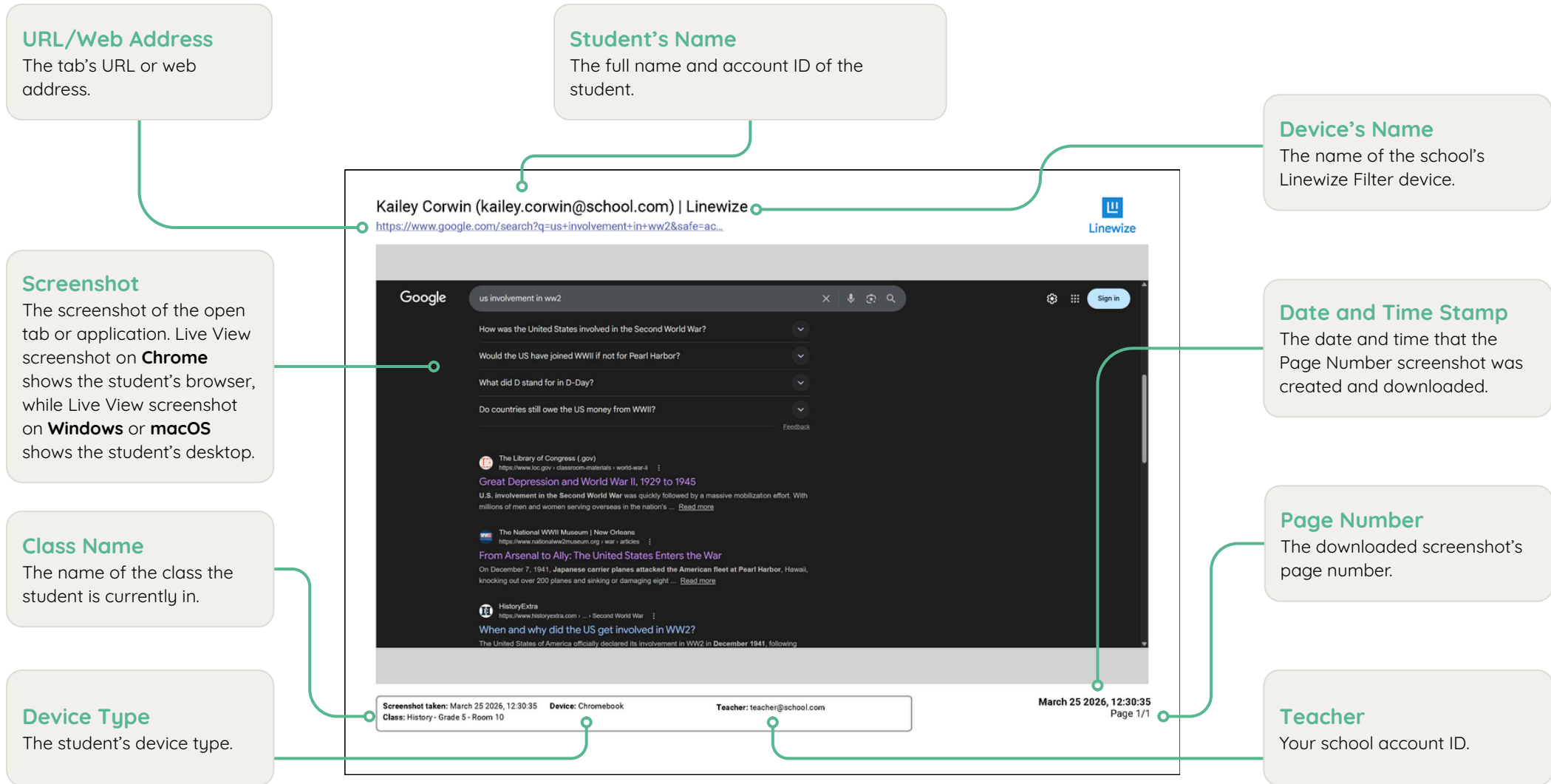
Opens a tab or a new active tab for the student.



# Classwize Quick Guide

## Live View Screenshot

For more information, go to [help.classwize.net](https://help.classwize.net)



# Classwize Quick Guide

## Screenshot History

For more information, go to [help.classwize.net](https://help.classwize.net)



### Student

Select a **student** from your class.

### Date

Select the dropdown next to the Date to see the Timestamps and Activity.

### Timestamp

The time the screenshot was taken.

### Activity

Devices using **Connect for Chrome** will record the websites the student visited.

Devices using **Connect for Windows** will record the websites of all open tabs, along with Non Browsing Activities, such as desktop folders and applications.

Date	Activity	Duration	
March 25, 2026			
12:02:57 PM	google.com	38 sec	<a href="#">View</a>
12:02:42 PM	nationalww2museum.org	11 sec	<a href="#">View</a>
12:02:36 PM	loc.gov	1 sec	<a href="#">View</a>
12:02:14 PM	en.wikipedia.org	19 sec	<a href="#">View</a>
12:01:58 PM	google.com	8 sec	<a href="#">View</a>
12:01:53 PM	deepspacesparkle.com	1 sec	<a href="#">View</a>
11:57:04 AM	google.com	4 min	<a href="#">View</a>
11:56:51 AM	newtab	3 sec	<a href="#">View</a>

### Date Range

Select a **start date** and **end date**.

### Duration

The amount of time the student spent on the screen or website.

### View

Classwize takes a screenshot of the student's screen every 10 seconds or each time the student opens another website, window, or application.

Select **View** to display the screenshots in further detail.

You can **download** these Screenshot Collections in zip format.